



**Department of Development Services – West Region**

**JOB OPPORTUNITY**

**SUPERVISING NURSE**

**ELLA GRASSO CENTER - STRATFORD**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Public

**Position:** Supervising Nurse – Full-time (70 hrs.)

**Location:** Ella Grasso Center - Stratford

**Job Posting No:** 018165

**Hours:** 1<sup>st</sup> Shift – Monday – Friday 9:00am – 4:30pm; Regular Days Off Saturday, Sunday  
**Must be flexible to meet agency operating needs**

**Salary:** \$2,829.70 - \$3,796.63 (New Hires to State Service start at \$2,829.70)

**Closing Date:** December 08, 2015

**Eligibility Requirement:** State employees currently holding the above title or those who have previously attained permanent status in the class may apply for lateral transfer. Those candidates appearing on Re-employment or SEBAC lists must be given first consideration.

**Examples of Duties:** Duties consistent with the Supervising Nurse job classification. Plans, organizes and directs health services for an assigned program, unit(s), facility or geographical area; ensures that goals, objectives and work performed are consistent with standards and that quality care is provided to individuals; provides clinical guidance to nursing staff; selects, develops, motivates and evaluates staff; conducts performance evaluations; monitors the quality of documentation, records and other information concerning services and care; ensures that resources are available to provide quality services; participates in the development of policies and procedures to ensure efficient and effective delivery of services; participates in the development of long-range plans for health care programs; acts as a liaison with other units, agencies and outside organizations; prepares, analyzes and evaluates reports and other information concerning the delivery of services; responds to psychiatric or medical emergencies; may physically restrain individuals; may oversee all nursing operations in the absence of the Director of Nursing; performs related duties as required.

**KNOWLEDGE, SKILL AND ABILITY:** Considerable knowledge of and ability to apply nursing principles, clinical therapeutic models, and standards of nursing; considerable knowledge of specialized individual care in the assigned nursing areas; considerable knowledge of current medications, their actions, interactions, uses and side effects; considerable knowledge of and sensitivity to cultural and socio-economic differences; considerable knowledge of and ability to apply family systems theory; considerable knowledge of procedures and protocols of applicable accrediting institutions; knowledge of management and administrative principles and human resource development strategies; considerable interpersonal skills; considerable oral and written communication skills; considerable ability to establish and maintain collaborative relationships with other professionals, community resources and providers; considerable ability to encourage and facilitate cooperation, pride, trust and group identity to foster commitment and team work; considerable ability to provide leadership and guidance in developing and maintaining nursing standards and enhancing health care systems for the delivery of essential services; considerable ability to respond to crises' and emergencies; considerable ability to use professional judgment to identify areas for improvement and participate in development of quality initiatives; supervisory ability.

**General Experience:** Four (4) years of experience as a Registered Professional Nurse in a hospital, regional, institutional or psychiatric setting.

**Special Experience:** Two (2) years of the General Experience must have been at the level of a Head Nurse, Head Nurse (Correctional Facility), Forensic Head Nurse or Clinical Nurse Coordinator working with the type of individuals serviced by the agency

**Substitutions Allowed:** (1).A Bachelor's degree in Nursing may be substituted for one (1) year of the General Experience. (2) A Master's degree in nursing may be substituted for one (1) additional year of the General Experience.

**Special Requirements:** Incumbents in this class must possess and retain a current license or temporary permit to practice professional nursing in Connecticut. Incumbents in this class may be required to be fluent in a foreign language or proficient in the use of the American Sign Language in certain designated positions. Travel may be required. **Recent ICF/IID experience. Must have availability to work 2<sup>nd</sup> and 3<sup>rd</sup> shift for QA and trainings when necessary.**

**Working Conditions:** Incumbents in this class may be required to lift and restrain individuals; may have some exposure to communicable/infectious diseases and to risk of injury from assaultive/abusive individuals; may be exposed to disagreeable conditions.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Procedure for Current DDS Employees who are Lateral Transfer Candidates and Applicants for Promotion within the DDS Employees Classification Series:** Interested and qualified candidates who meet the above requirements should submit a fully completed DDS Application for Lateral Transfer/Promotion and copies of their last two performance appraisals.

**All application materials must be received by 11:59 p.m. on the closing date indicated above.**

**Incomplete application material will not be considered.**

**Send application materials to:**

**Department of Developmental Services — West Region  
Rowland Government Center, 4<sup>th</sup> Floor  
55 West Main Street  
Waterbury, CT 06702  
Attn: Recruiter  
Fax: 203-574-8857**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.